



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

Meeting to be held in BAME Centre Reginald Terrace, Leeds LS7 3EZ

Monday, 27th February, 2023 at 6.00 pm

Councillors:

- | | |
|--------------|--------------------|
| J Dowson | - Chapel Allerton; |
| M Rafique | - Chapel Allerton; |
| E Taylor | - Chapel Allerton; |
| M France-Mir | - Moortown; |
| S Hamilton | - Moortown; |
| M Shahzad | - Moortown; |
| J Bowden | - Roundhay; |
| Z Hussain | - Roundhay; |
| L Martin | - Roundhay; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Natasha Prosser - 0113 37 88021
Governance Services Unit, Civic Hall, Leeds LS1 1UR
Head of Locality Partnerships: Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING - 28 NOVEMBER 22</p> <p>To confirm as a correct record the minutes of the previous meeting held Monday, 28th November 2022.</p>	7 - 12
8			<p>HIGHWAYS- LEEDS SAFE ROADS VISION ZERO</p> <p>To receive and consider the attached report of the Team Leader (Safe and Sustainable Travel) that introduces an update of the recently adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.</p>	13 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>TRANSPORT STRATEGY INVESTMENT PLANS LOCAL UPDATE</p> <p>To receive and consider the attached report of the Chief Officer (Highways and Transportation) which presents a proposal for the development of community committee area focused action plans that draw together key funding proposals for new local area transport investment. The report also introduces a new Leeds Healthier Streets, Spaces and Communities project for local sustainable mobility and the plans for a roll out to community committee areas.</p>	15 - 22
10			<p>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2022/23.</p>	23 - 42
11			<p>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which presents an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. The report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	43 - 58

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>INNER NORTH EAST COMMUNITY COMMITTEE - DATES TIMES VENUES REPORT</p> <p>To receive and consider the attached report of the City Solicitor which requests Members to consider agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.</p>	59 - 62
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next formal meeting is proposed as Monday, 12th June 2023 at 6pm.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 28TH NOVEMBER, 2022

PRESENT: Councillor M Shahzad in the Chair

Councillors J Bowden, J Dowson,
M France-Mir, S Hamilton, L Martin and
M Rafique

3 local residents and a student with an interest in local democracy attended the meeting.

28 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

29 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

30 Late Items

There were no formal late items.

31 Declaration of Interests

No declarations of interests were raised at the meeting.

32 Apologies for Absence

Apologies for absence were received on behalf of Councillor E Taylor and Councillor Z Hussain.

33 Minutes of the previous meeting - 5 September 22

RESOLVED – That the minutes of the previous meeting held Monday, 5th September 2022, be approved as an accurate record.

34 Leeds Food Strategy Update

The report of the Chief Officer (Sustainable Energy and Air Quality) presented a report that introduced a verbal update on the draft Leeds Food Strategy.

The Senior Project Officer attended the meeting, and provided the Committee with a PowerPoint presentation on the following key points:

- The reasoning behind needing a Leeds Food Strategy and to set the strategic direction for the city to 2030.

Draft minutes to be approved at the meeting
to be held on Monday, 27th February, 2023

- An overview of how the strategy was developed.
- The vision ‘Leeds to have a vibrant food economy where everyone can access local, healthy, and affordable food that is produced in ways that improve our natural environment and embrace innovation’.
- An overview of the key themes that will help towards the vision. Those being:
 - 1) Health and wellbeing: help people to eat a safe, healthy, and balanced diet to improve Leeds’ health and wellbeing.
 - 2) Food security and economy: ensure everyone in Leeds has access to nutritious food as part of a diverse, inclusive, and vibrant food economy.
 - 3) Sustainability and resilience: ensure the way Leeds produces, consumes, and disposes of its food is fit for the future and supports our climate action plan.
- A number of objectives for each of the 3 key themes were outlined and discussed.
- There is an online survey open October 24th November – 18th December 2022 and can be accessed on the LCC website¹.

Committee members discussed the following matters.

- Opportunities to identify funding to allow community groups to grow their own food and provide edible hedges.
- Trackable strategic actions for each of the themes. It was confirmed that strategic actions will be annually reviewed against a plan created by Food Wise Leeds and the council.
- It was confirmed that for Leeds to progress to silver and gold, Leeds will have to evidence they’re meeting criteria under each of the key themes, and it is a paper exercise to apply. Once Leeds have achieved this, they do not need to re-apply.
- A suggestion to include examples under the themes to provide clarity for people reading the strategy.
- Whether the word ‘safe’ in the first key theme is the correct term, as well as use of the word ‘security’ in the second theme. It was suggested that the word accessibility be used instead for the second theme as the theme talks about food accessibility.
- It was acknowledged that it is an overarching strategy, and a suggestion was made for officers to come back and present at the CC to show how the strategy relates to CC areas.
- In response to a questions regarding influencing next steps of the strategy, it was confirmed that the online survey provides an opportunity for anybody to respond to the strategy and provide suggestions. Comments will be taken into consideration for the final strategy and action plan.
- To include within the strategy an emphasis on procurement, production, and distribution of food,
- It was confirmed that the strategy aims to link in with the inclusive growth aspect of the Best City Ambition.

¹ www.Leeds.gov.uk/FoodStrategy

- The economic impact of a farm in Leeds, and clarity on the number of food outlets the council have control over in Leeds. It was confirmed there is approximately 10 food outlets, and the council are looking at introducing carbon labelling in their outlets and work with anchor organisations to roll this out across public and private sectors across Leeds.

RESOLVED – To note the contents of the report and verbal update on the draft Leeds Food Strategy.

35 Open Forum

3 local residents attended the meeting later on in the session, the Chair agreed to move the Open Forum item to allow for them to make representations to the Committee. 2 of the local residents requested to speak based on issues associated with stone marker in Potternewton Park. Issues they raised were:

- There was no consultation with community groups or residents regarding the proposals and they were not provided with an opportunity to put forward their views.
- A meeting was held at the West Indian Community Centre, and feedback showed they do not want the stone there as it does not accurately reflect them and their backgrounds.
- There is strong feeling across the community about the stone due to issues the community feel are associated with Elizabeth II under her reign.
- The community want answers regarding the process of the stone being placed in Potternewton Park and about it being moved to somewhere better suited.

Councillors thanked the residents for attending the meeting and explained there will be a meeting with the co-chairs of Chapeltown Forum to discuss next steps and to agree a resolution that works for the community.

36 Waste Services Update

The report of the Chief Officer (Environmental Services) presented a report that introduced a verbal update on the draft Leeds Waste Strategy.

Following the meeting, supplementary information was published online and distributed to members at the meeting.

The Chief Officer (Environmental Services) attended the meeting and provided the Committee with an update on current local service performance and provided an opportunity for Members to feedback on the existing issues/challenges faced in how kerbside collections are delivered and enable a discussion on local solutions. The following information was highlighted:

- Implication of requirements set out in the Environment Act (2021).

- An overview on DEFRA's proposals for a national Extended Producer Responsibility (EPR) scheme for packaging (including glass) and a Deposit Return Scheme (DRS).
- Baseline work undertaken in Leeds to understand the current household waste composition, in particular recycling material and glass that is being put in the black bin.
- Development of a Leeds carbon impact model covering waste collection, disposal and recycling services provided by Leeds City Council.
- What the proposals mean for kerbside collection in Leeds in the short, medium, and long term.
- Missed collection rates by Inner North East Community Committee areas.
- The intention to work with Community Committees on a local level and review Community Committee boundaries in terms of route planning to provide more meaningful data.

Committee members discussed the following matters:

- Separate glass collections. Issues associated with residents having little / no garden space, and those who live in back to back properties. It was confirmed that if this was offered in Leeds, a separate bin collection and the option to have a bin for glass, would be optional and there will be 'exception' areas. It was confirmed that a trial for glass collection hasn't started but is anticipated to be trialled across 4 wards in Leeds and communications with residents during the trial will be important. Further to concerns regarding noise, it was confirmed collections will not be before 9 a.m. and will take place once per month.
- A conflict with the DRS and the current service delivery model. It was confirmed that it is difficult to forecast whether tonnages will increase or decrease as a result of the DRS scheme and there is a possibility of Local Authorities being compensated from financial implications following Government's proposals.
- Cash competition incentives for people to recycle and communications around the option to be given a second green bin. It was acknowledged that there is a role to play for the Cleaner Neighbourhoods Team (CNT) in terms of recycling responsibilities and crews identifying whether an individual household requires a larger bin.
- Clarity on 'dense' plastics.
- Benefits associated with options for food and garden waste in terms of co-mingling and separate collections. It was acknowledged that in terms of both options, it will need to be affordable and technically feasible for residents.
- Predicted cost savings with alternate weekly black and green bin collections.

RESOLVED – To note the contents of the report, and information provided on the draft Leeds Waste Strategy.

37 Inner North East Community Committee - Finance Report

Draft minutes to be approved at the meeting
to be held on Monday, 27th February, 2023

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2022/23.

The Localities Officer presented the report highlighting the following points:

- **Wellbeing revenue 2022/23** – the remaining balance stands at £35,712.48.
- **Delegated Decisions (DDN)** – an overview was provided on the projects that have been considered by DDN since the last Community Committee meeting on 5th September 22 and as outlined at paragraph 24 of the submitted report.
- **Ward Pots Budget (Incorporating Skips) 2022/23** – there is an overall remaining balance of £35,638.61. A breakdown per ward was provided, as outlined in Table 2 of the submitted report.
- **Youth Activities Fund (YAF) Budget 2022/23** – the remaining balance stands at £2,692.76. It was noted that the Youth Summit is yet to be taken from the balance.
- **Capital Budget 2022/23** – the total balance available to the Community Committee stands at £32,848.00 however £10k has been allocated for Meanwood Park improvements subject to match funding from Veolia.
- **Community Infrastructure Levy (CIL) Budget 2022/23** – there is an overall remaining balance of £96,706.69. A breakdown per ward was provided, as outlined in Table 5 of the submitted report.

Projects as outlined in the submitted report were discussed and agreed as follows:

Project	Organisation	Ward	Amount Requested	Decision
Summer Bands in Leeds Park	Leeds International Concert Season (LCC)	Chapel Allerton, Moortown and Roundhay	£1,650.00 (Wellbeing)	Approved
Meanwood Valley Trail Heritage, Wellbeing and Inclusivity Plan	Lemon Balm	Chapel Allerton, Moortown and Roundhay	£2,800.00 (Wellbeing)	Approved

RESOLVED – To note and approve:

- a) The Wellbeing Budget position (Table 1)
- b) Wellbeing proposals for consideration and approval
- c) Projects approved via Delegated Decision Notice
- d) Skips and Ward Pots (Table 2)
- e) YAF Fund position (Table 3)

Draft minutes to be approved at the meeting to be held on Monday, 27th February, 2023

- f) Capital Budget (Table 4)
- g) Community Infrastructure Levy Budget (Table 5)

38 Inner North East Community Committee - Update Report

The report of the Head of Locality Partnerships brought to Members' attention an update of the work which the Communities Team has been engaged in, based on priorities identified by the Community Committee.

The following points were highlighted:

- Positive feedback received from children who attended the Youth Summit; children particularly enjoyed the session with members and the Lord Mayor. It was noted that feedback received included the lunch hour being too late for the children and the split of primary and secondary school children partaking in the activities needed to be differentiated.
- Positive outcomes from the cost of living workshop and considerations around planning for the next workshop with a focus on energy and food. Comments were made around replicating a Cost of Living booklet² that Bradford Council have published providing information on advice and the 'cheapest way to cook'.
- Concern was raised regarding the warm spaces targeting a different audience and the pressure this causes on the staff across hubs.

RESOLVED – To note the contents of the report.

39 Date and Time of Next Meeting

To note the date and time of the next meeting as Monday, 27th February 2023 at 6pm. Venue TBC.

(The meeting concluded at 20:10)

² <https://costoflivingbradford.co.uk/wp-content/uploads/2022/10/Cost-of-Living-booklet.pdf>



Report of: Rosie Revell, Team Leader, Safe and Sustainable Travel

Report to: Inner North East Community Committee

Report author: Rosie Revell

Tel: 0113 3784105

Date: Monday 27 February 2023 **To Note**

Highways- Leeds Safe Roads Vision Zero

Purpose of report

1. To provide the Inner North East Community Committee with an understanding of the recently adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.

Main issues

2. The presentation is intended to provide the Inner North East Committee with an understanding of the current road safety situation in their area. Until 2013 deaths and serious injuries from road crashes had been steadily falling. That decline has now plateaued and the steady rise in numbers since has led to a rethink and refresh to the Local Authority's approach to road safety. We know we must do something differently.
3. The presentation will highlight this need for a new approach to road safety and enter a dialogue as to what the road safety team can do for each area, building on what we have offered in the past. It will invite a discussion as to what the Committee feel they can do to help in achieving Vision Zero in their area.
4. The agenda item will then widen to allow those attending to have an opportunity to provide feedback to how we can work in partnership with them to achieve the aims of the strategy and action plan.

Recommendations

5. Elected members are asked to note the contents of the report, presentation and Vision Zero Strategy/Action plan

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Report of: Chief Officer, Highways and Transportation

Report to: Inner North East Community Committee

Report author: Andrew Hall - Project Lead, 0113 3783600

Date: 27 February 2023

For decision and to note

TRANSPORT STRATEGY INVESTMENT PLANS LOCAL UPDATE

Purpose of report

1. To present a proposal for the development of community committee area focused action plans that draw together key funding proposals for new local area transport investment.
2. An introduction to a new Leeds Healthier Streets, Spaces and Communities project for local sustainable mobility and the plans for a roll out to community committee areas.

Main issues

3. This report and presentation complements previous briefings on other aspects of the highways and transportation service by providing an update on funding and changes to the project pipeline for transport strategy focused schemes at the local level.
4. Resources for the delivery of the Connecting Leeds Transport Strategy are received from multiple funding streams for new transport capital investment which complement resources it provides and receives highways for maintenance and traffic management. The main sources of funding for sustainable local area transport are received through the West Yorkshire Combined Authority through the government's City Regions Sustainable Transport Settlement (CRSTS) and Active Travel England.
5. The key resources of relevance to local input and the decision making process are as follows:-
 - a. CRSTS programmes 2022 to 2027:-
 - i. Better Places: Leeds Healthier Streets, Spaces and Communities. This is a new project for improving sustainability mobility and access to local services.

- ii. Safer Roads: Provides resource for the Vision Zero strategy to deliver road casualty reduction and safer movement and mobility.
 - iii. Other programmes including Asset Management, Network Management and Transformational Projects will complement more locally specific schemes.
 - b. Active Travel Fund – the national resource to support sustainable travel networks through implementation of Local Cycling and Walking Investment Plans (LCWIP).
 - c. Other funding from the Council, sire developers and national resources such as Levelling Up and Towns Funds could also provide discrete locally specific schemes.
6. As Members know, all the highways capital funding the Council provides or receives is detailed annually in the capital programme. Subsequently, as work progresses Members are consulted on schemes affecting their wards, such as highway maintenance, traffic engineering and larger strategic schemes. The transport strategy covers this investment at the strategic level, but presently there is no local plan for the funding as it applies specifically to local community areas and wards. This is becoming more relevant for new projects such as the CRSTS funded Better Places programme.
7. In the light of the changing funding and strategy landscape, options for identifying a better approach for sharing programmes and enabling greater engagement in targeting the transport strategy and funding with a focus on local issues and priorities. Accordingly a proposal (described in the presentation) is being considered for the development of individual Local Area Transport Plans for each community committee area, with the purpose of:-
- a. Providing one plan at the local level that sets out local aims and proposals.
 - b. Encouraging more purposeful engagement and dialogue.
 - c. Enabling transparency and alignment to Connecting Leeds strategy and resources.
8. The proposed Local Area Transport Plans will be simple “informal” documents that set out key ambitions for mobility and transport investment for the wards in each community committee area. The documents will reflect the city ambitions aligned with the Big Moves priorities in the Connecting Leeds Transport Strategy and prepared with due regard to the Council’s obligations to the Combined Authority, the Department for Transport and other key partners.
9. The plans will be prepared in consultation with committee members by Highways and Transportation officers in conjunction with the locality teams. In addition, it would be the intention to use the Connecting Leeds web-based Common Place suite for public and stakeholder consultation, as used for previous strategy consultations and on an ongoing basis for new major projects.
10. It is envisaged that once completed the plans will be updated and reviewed periodically as local, city or city region resources and plans change. In order to match staff resources to plan development it is proposed to bring forward to area committees in groups of three

or four thereby allowing reporting to be spread over three quarters to potentially complete the first round by December 2023 with completion of subsequent rounds of sign-offs for Local Area Transport Plans during 2024.

11. In the meantime, while the plans are prepared, established projects and programmes will continue to progress as discussions on the local area transport plans take shape. It is appreciated, however, that some of the CRSTS funded projects are new and without a consultation precedent, one of which is *Better Places: Leeds Healthier Streets, Spaces and Communities*.
12. Leeds Healthier Streets, Spaces and Communities aims to strengthen neighbourhood connectivity opportunities for making shorter journeys more sustainably and healthily. The aim is to embed the *twenty-minute neighbourhood* concept in city planning to help people to meet their day-to-day needs within 20 minutes journey from home by access to better places for walking, wheeling and cycling; and linking into public transport.
13. The early development and scoping of the project has commenced to identify potential sites and priorities using the settlements listing in the Local Development Framework, with an initial focus on the larger towns and centres. Funding will run to March 2027 and, to expedite progress and learning, it is proposed to select two or three “pilot” locations which build on existing transport investments with a good fit to the project. It is also intended that these early schemes will be exemplars to build a strong case for Combined Authority funding to continue rolling out twenty-minute neighbourhood transport schemes citywide.
14. As regards Community Committees, therefore, the timetable for reporting will be aligned to the areas likely to have the best fit for hosting a successful “pilot” scheme. This approach will prepare for the evolution of the project to more locations as local area plans are developed and area committees are fully briefed.
15. In terms of the Inner North East area, investments in the A61 and A58 road corridors and other local highway improvements provide good examples of complementary transport match funding. Meanwood centre is a candidate where the well developed plans to rework the key road junctions will be particularly advantageous for a “pilot” scheme. Similarly Chapel Allerton centre with its recent improvements and Roundhay Street Lane, which was a previous mini Holland neighbourhood proposal, have a potential for short listing or, if not “pilot” schemes, locations of interest as the project rolls forward.

Recommendations

16. Members are requested to:
 - a. Note and comment on the content of this report and the presentation.
 - b. Endorse the proposals for the development of Area Local Transport Plans.
 - c. Note and comment on potential priorities for local schemes in the *Leeds Healthier Streets, Spaces and Communities* project.

Background information

- Briefing note, Better Places: Leeds Healthier Streets, Spaces and Communities
- Prospective sites for “pilot” schemes, Healthier Streets, Spaces and Communities

LEEDS CREATING HEALTHIER STREETS, SPACES AND COMMUNITIES PROJECT

1. The Council has secured funding from the Combined Authority's City Region Sustainable Transport Settlement for a new Creating Healthier Streets, Spaces and Communities project.
2. The project provides for new investment in neighbourhood connectivity to support opportunities for making shorter journeys more sustainably and healthily. It aims to embed the *twenty-minute neighbourhood* concept in city planning helping people to meet their day-to-day needs within 20 minutes journey from home by access to better places for walking, wheeling and cycling.
3. A capital fund of circa £6.2 million is available. This is expected to fund several demonstration schemes across the city and, depending upon demand, smaller schemes spread more widely across neighbourhoods. Content will be shaped by the kind of proposals that come forward. It is anticipated that the project will leverage match funding and be a catalyst for more schemes as future funding emerges. The project will progress in phases running to the end of 2026.
4. The project will be innovative, taking new approaches to combining physical elements into demonstration schemes with measurable benefits that engender positive changes towards more active and healthy local travel behaviours with low carbon impacts for local journeys.
5. Proposals will be assessed and prioritised by the transport benefits they provide communities and the "Big Move" priorities established in the Council's Connecting Leeds Transport Strategy, planning and regeneration policies and the Combined Authority's policies and will need to:-
 - Demonstrate a strong contribution to low carbon connectivity at the local level.
 - Link well with other transport, community development, renewal and wellbeing projects.
 - Have technical and financial value and be capable of delivery within project timescales.
 - Be capable of monitoring and evaluation that demonstrates successful outcomes and benefits.
6. Scheme packages need to provide a wide range of benefits, from large exemplar schemes giving wide travel benefits to the community such as connectivity to town and centre amenities or small schemes connecting to a public transport hub, school or college. Measures might include:-
 - New pedestrian crossings and allied improvements
 - Footway improvements and connections
 - "Modal filters" to manage through traffic
 - Cycle connections and allied improvements to junctions
 - Optimisation of traffic signals for walking, cycling and buses
 - Improve legibility for example routes to bus stops and new cycle parking
 - Small scale access and connectivity measures that don't fit in other programmes
 - Complementary environmental improvements
7. The project will be shaped by engagement with ward members; previous consultations and feedback; and existing knowledge of community aspirations to help understand the possibilities. This will lead to further community participation in shaping and developing the final schemes. Once priorities are agreed the project will be returned to the Combined Authority for approval and full funding to allow a rolling programme of design, construction and learning to proceed.
8. The first step of engagement will be to invite ward members to suggest potential locations for "pilot" schemes preceding the identification of further priority locations in scope for the funding.

STRATEGY CHECKLIST FOR SCHEME PROPOSALS

This list acts as a guide to the range of project attributes that could contribute to a neighbourhood connectivity scheme. It is not a pass or fail exercise, but one designed to tease out and estimate the opportunities, limitations and risks associated with proposals with the aim of understanding how well they might work to create a 20 minute neighbourhood.*

Success criteria**	Description (examples)
<i>Connectivity Attributes – At least 3</i>	
Retail and services	Access to shops, banks, offices, cafes and other services.
Education	Schools, colleges and other centres of learning.
Public amenities	Libraries, One-stop centres, job centres etc.
Recreation, sport and leisure	Green and spaces, sports centres and clubs, cinemas etc
Community amenities	Community halls, places of worship, food banks etc
Transport / mobility hubs	Links bus and rail stations, cycle hire, car club, taxi ranks
Transport networks	Accesses bus stops, connections to rail, cycle routes etc
Links to other transport schemes	Takes advantage of existing and new transport schemes
New site developments	Adds to sustainable connectivity of the site.
<i>Policy attributes – At least 3</i>	
Equalities and inclusion***	Provides for improved mobility and tackles exclusion.
Carbon reduction	Shows potential for reduction in transport emissions.
Health and wellbeing	Encourages healthy lifestyle and links to health facilities.
Regeneration and planning	Support policies and sustainable neighbourhood renewal.
Streetscape	Simplifies streets better suited to place and active travel.
<i>Delivery attributes - All</i>	
Community support	Evidence of support and capacity to champion change.
Constructability risk	Potential for unforeseen / unmanageable risks.
Legal and regulatory risk	Potential for issues with statutory processes etc.
Strength of business case	Creates good transport outcomes, meets project criteria.
Value for money and cost risk	Measures financial value / chance of cost escalations etc

Notes:

*The “20 minute neighbourhood” describes a liveable place where people want to spend more time locally, working at home if possible, using public green space, cycling and walking instead of using cars and connecting with neighbours. It is a place where people can meet their everyday needs within a short walk, cycle or bus ride with multiple community benefits including tackling climate change, improved health and wellbeing, increased social connections and a stronger local economy.

** The success criteria are for larger schemes, reduced requirements would be applied to smaller schemes.

*** Essential attribute

Hierarchy of Centres – Designated Towns, Local Centres and Smaller Settlements (Leeds LDF)

Map 4 Hierarchy of Centres



Key

- City Centre
- Town Centres

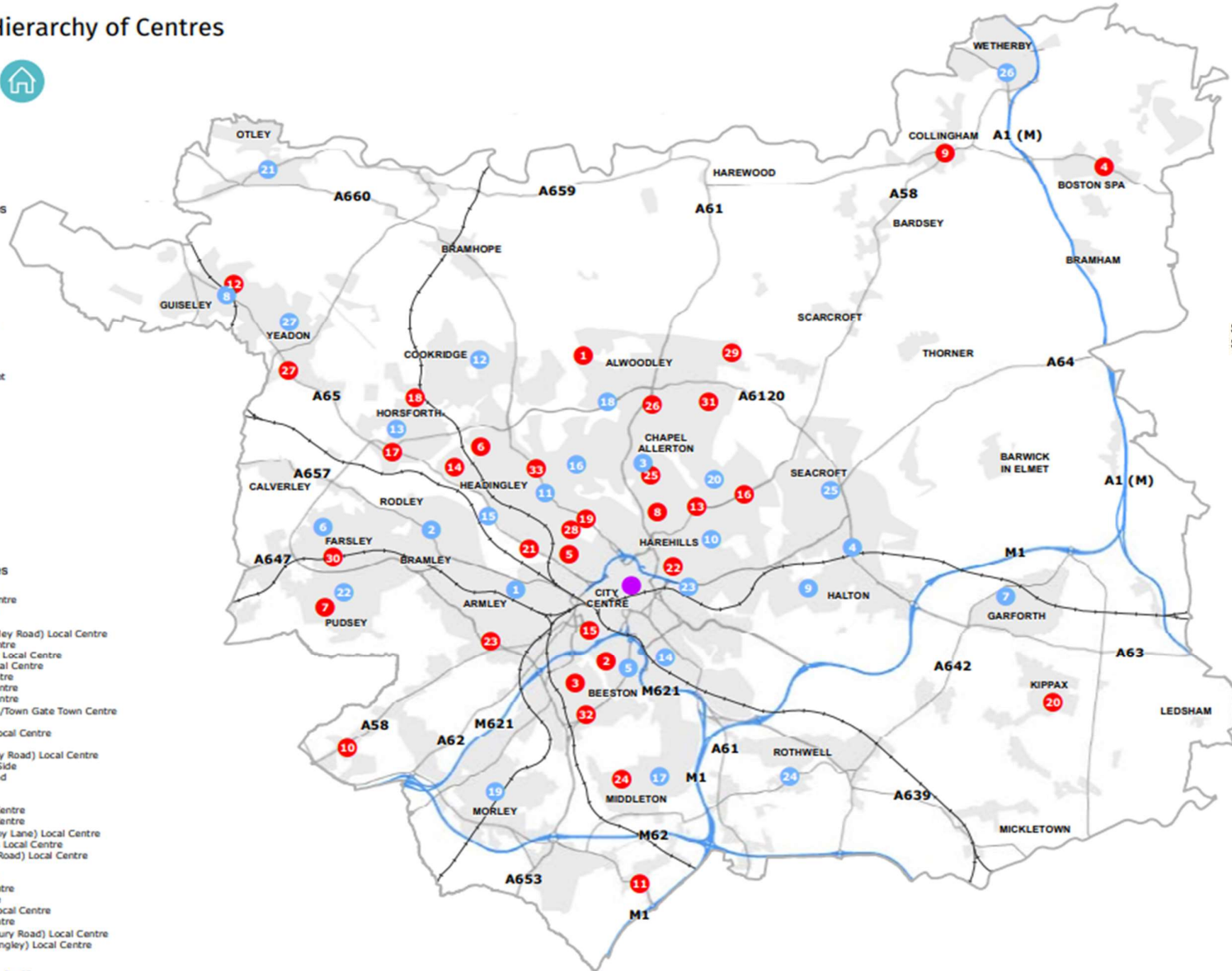
- 1 Armley
- 2 Bramley
- 3 Chapel Allerton
- 4 Cross Gates
- 5 Dewsbury Road
- 6 Farsley
- 7 Garforth
- 8 Guiseley, Otley Road
- 9 Halton
- 10 Harehills Lane
- 11 Headingley
- 12 Holt Park
- 13 Horsforth, Town Street
- 14 Hunslet
- 15 Kirkstall
- 16 Meanwood
- 17 Middleton Ring Road
- 18 Moor Allerton
- 19 Morley
- 20 Oakwood
- 21 Otley
- 22 Pudsey
- 23 Richmond Hill*
- 24 Rothwell
- 25 Seacroft
- 26 Wetherby
- 27 Yeoman

Local Centres

- 1 Alwoodley King Lane
- 2 Beeston Hill Local Centre
- 3 Beeston Local Centre
- 4 Boston Spa
- 5 Burley Lodge (Woodsley Road) Local Centre
- 6 Butcher Hill Local Centre
- 7 Chapeltown (Pudsey) Local Centre
- 8 Chapeltown Road Local Centre
- 9 Collingham Local Centre
- 10 Drighlington Local Centre
- 11 East Ardsley Local Centre
- 12 Guiseley Oxford Road/Town Gate Town Centre
- 13 Harehills Corner
- 14 Hawksworth Estate Local Centre
- 15 Holbeck Local Centre
- 16 Hollins Park (Easterley Road) Local Centre
- 17 Horsforth New Road Side
- 18 Horsforth Station Road
- 19 Hyde Park Corner
- 20 Kippax
- 21 Kirkstall Road Local Centre
- 22 Lincoln Green Local Centre
- 23 Lower Wortley (Granny Lane) Local Centre
- 24 Middleton Park Circus Local Centre
- 25 Montreal (Harrogate Road) Local Centre
- 26 Moorfoot Corner
- 27 Rawdon, Leeds Road
- 28 Royal Parks Local Centre
- 29 Slaith Hill Local Centre
- 30 Stanningley Botton Local Centre
- 31 Street Lane Local Centre
- 32 Tommy Wass (Dewsbury Road) Local Centre
- 33 Westwood (Far Headingley) Local Centre

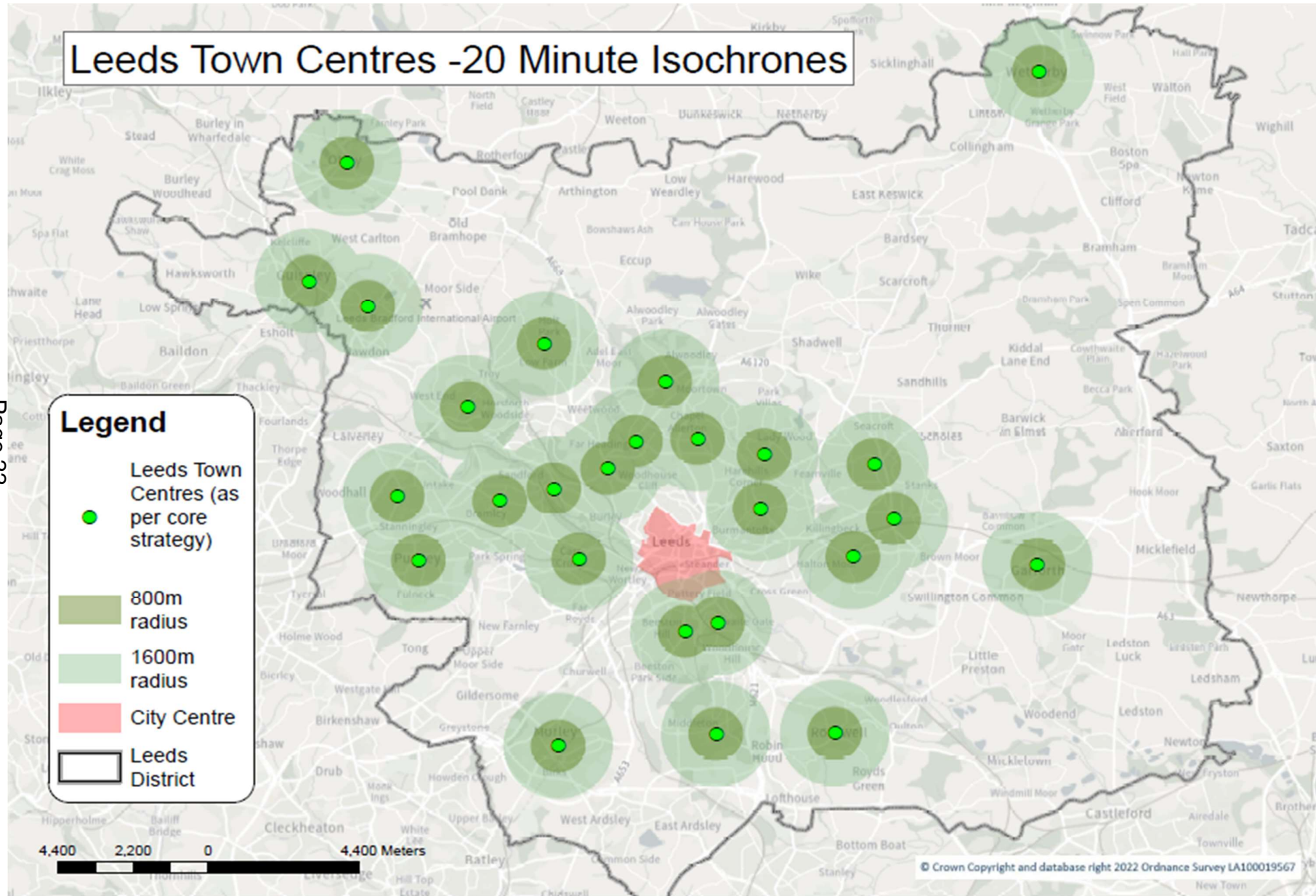
Smaller Settlements

- Allerton Bywater
- Bardsey
- Barwick-in-Elmet
- Boston Spa
- Bramham
- Bramhope
- Calverley
- Collingham
- Drighlington
- East Ardsley
- Gildersome
- Kippax
- Lofthouse/Robin Hood
- Micklefield
- Mickleton Methley
- Pool-in-Wharfedale
- Scholes
- Swillington
- Tingley/West Ardsley



*Indicative location refer to Policy P5

Hierarchy of Centres showing 20 minute travel time (walk, cycle etc) distances for Designated Town Centres





Report of: Head of Stronger Communities

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Zahir Lunat – Localities Officer

Date: 27 February 2023

For Decision

Inner North East Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2022/23.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g., safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in. At the INE Finance Sub Group meeting on 9 July 2020 it was agreed that decisions for CIL needs to be agreed at the relevant ward meeting or by contacting the 3 Ward Councillors. The exception is if the funding is over £25k it needs to be agreed at INE Finance Sub Group and ratified at INE Community Committee meeting.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.

12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors).
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.
17. Members are asked to review the minimum conditions as set out in **paragraph 14** of this report, consider whether any amendments are required and approve such conditions for operation in 2022/2023. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

18. The Inner North East Community Committee Finance Sub Group would like to make Members aware that in future years there may be a decrease in funds allocated to the ward pot funding due to the reduction in Wellbeing Budget over the last 5 years.

Wellbeing Budget Position 2022/23

19. The total revenue budget approved by Executive Board for 2022/23 was **£81,850.00**. **Table 1** shows a carry forward figure of **£82,641.15** which includes underspends from projects completed in 2021/22. **£7,705.60** represents wellbeing allocated to projects in 2021/22 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore **£156,785.55**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£35,712.48**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2022/23

INCOME: 2022/23	£81,850.00
Balance brought forward from previous year	£82,641.15
Less projects brought forward from previous year	£7,705.60
TOTAL AVAILABLE: 2022/23	£156,785.55

Area wide ring-fenced projects	£
Ward Pot	£63,064.21
Community Engagement	£1,000.00
Festive Lights	£21,716.00
CCTV (Chapelton)	£3,000.00
Total spend: Area wide ring-fenced projects	£88,780.21

Area wide ward projects	£
Summer Bands in Leeds Parks	£1,950.00
Active Communities Project	£3,000.00

PHAB 2022-23	£1,291.46
Queen's Platinum Jubilee Bench's	£5,905.80
Leeds Money Buddies	£8,792.00
Irish Arts and Cultural Activities and Events 2022-23	£1,015.00
Mini Police Uniforms	£401.60
Looking To The Future: Emily	£150.00
African and Caribbean Food Expo	£434.00
World on our Doorstep – Festival of World Music	£3,000.00
Inner North East Crime Reduction – Burglary	£4,353.00
12th Celebration of RadhaRaman Folk Festival 2022	£2,000.00
Total spend:	£13,586.86
Remaining Available Balance:	£35,712.48

22. Project Title: Meanwood Park Playground Refurbishment

Name of Group or Organisation: LCC Parks & Greenspaces

Total Project Cost: £95,000.00

Amount proposed: £10,000.00 (Capital) 2022-23

Amount agreed: £10,000.00

Wards covered: Chapel Allerton, Moortown & Roundhay

Project Description: Meanwood Park Playground Refurbishment

Meanwood Park Playground is at the heart of community within the gorgeous surroundings of the park and Meanwood Valley Trail, bringing open space and play opportunities for those who live in the area. The playground itself however is desperately in need of improvements and new equipment in order to provide better play facilities that are safe and accessible to children under 14. The purpose of the project is to raise funds to revamp the playground, introduce new equipment and change the layout to make more accessible, safer and address the continual mud which impacts the use of the playground. This will therefore allow greater access and engagement to all those in the community, with dedicated toddler and junior areas to provide better facilities for all ages. The Meanwood Park Playground Appeal was set up to support this, has a Community Partnership Agreement with Leeds City Council Parks and Countryside Service.

Community Committee Priorities:

- **Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating** – supporting physical activity for under 14s
- **Support projects which reduce social isolation** – allowing new parents, who often feel lonely and isolated to come safely into the community together at no cost
- **Support projects which reduce debt and welfare issues and child poverty** – enabling play and physical activity for free in a safe and accessible environment
- **Support projects which provide activities for young people and give them a voice and influence** – providing free play activities for children under 14
- **Support projects which improve the local environment and support environmental enterprise** – enhancing the quality of the public playground and introducing planting and landscaping to improve the environment

23. Project Title: Youth Development Project, Building Phase 1

Name of Group or Organisation: InterACT Church and Community Partnership

Total Project Cost: £93,150.00

Amount proposed: £20,000.00 (Capital) 2022-23

Amount agreed: £20,000.00

Wards covered: Chapel Allerton and Moortown

Project Description: Youth Development Project, Building Phase 1

The grant will be matched with other funds raised to enable us to purchase and furnish a modular building on site at Stainbeck Church. The project will not be limited to this building, but after many years of running youth activities in shared spaces, and also learning from our friends at C.A.T.C.H., we believe this dedicated space has significant potential. Young people will learn the responsibilities of maintenance, care and generosity, whilst also benefiting from the privilege that comes from a sense of ownership and belonging. We expect to begin in the first quarter of 2023 with a small group (6-12) young people age 11-14. This will build on projects carried out in 2022. The young people will be supported in preparing for a planned building launch in March/April 2023. This will begin a more extensive youth work initially aiming to reach 30 young people each week, aged 11-14 years. We expect this to grow and develop over time.

Community Committee Priorities:

In this coming year:

- Support projects which provide activities for young people and give them a voice and influence
- Support projects which improve community confidence, reassurance and cohesion

Longer term:

- Support projects which provide activities for young people and give them a voice and influence
- Support projects which improve community confidence, reassurance and cohesion
- Support projects which reduce social isolation
- Support projects which reduce crime with a focus on domestic violence and burglary
- Support projects which reduce debt and welfare issues and child poverty
- Support projects which improve employment opportunities and access to training, and support innovation and community enterprise

- Support projects which improve the local environment and support environmental enterprise.

24. Project Title: Irish arts and cultural activities and events

Name of Group or Organisation: Leeds Irish Arts Foundation (IAF)

Total Project Cost: £2,840.00

Amount proposed: £1,115.00 (Wellbeing 2023-24)

Amount agreed: £1,115.00

Wards covered: Chapel Allerton and Moortown

Project Description: Irish arts and cultural activities and events

During the period 1st May 2023 -31st March 2024, we aim to deliver a further 18 community-based performance and participatory Irish arts and cultural workshops and events working in collaboration with a wide range of local groups, venues, and voluntary organisations working in the Inner North East (INE) area.

The project will involve working in collaboration with several community venues and locally based groups including for example: Meanwood Valley Partnership, Meanwood Community Festival, Seven Arts in Chapel Allerton, Moor Allerton Library, and local schools such as St Urban's Primary and Pennyfields Specialist Inclusive Learning Centre (SILC) in Meanwood in order to continue to locally deliver performance and participatory workshops, events, and community activities. This will include local area workshops, events, and community activities during our established high-profile community-based project, Irish History Month- to raise awareness of invisible and hidden stories and history of the Irish in Leeds. Irish History Month coincides with the month in which St Patrick's Day is internationally celebrated and raises awareness of the Irish diaspora in Leeds in a similar way to Black History Month.

Community Committee Priorities:

Improve community confidence, reassurance, and cohesion.

Reduce social isolation.

Provide activities for young people and give them a voice and influence.

25. Project Title: SEND Activity Day

Name of Group or Organisation: Voice Influence & Change Team, Leeds City Council

Total Project Cost: £5,000.00

Amount proposed: £1,000.00 (Wellbeing 2023-24)

Amount agreed: £1,000.00

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: SEND Activity Day

A one-day event hosted during the school day (10am till 2pm) at John Charles Centre for Sport (in the Bowls centre).

The event will feature a range of activities / sports that students are able to try in a safe environment.

Potential Activities:

- Breeze activities
- Disability Bikes (JCCS)

- Bowls (JCCS)
- Active Leeds / Disability Sports
- West Leeds Activity Centre
- Herd Farm
- Short Break Providers

All students (secondary age, 11 to 25 years old) that attend would receive a sheet that shows all the activities on offer (short description, how to access etc.). They will be able to highlight on the sheet if they enjoyed the activity or not and then share this with their parent / carers. As well as this, students will receive a Leeds Local Offer canvas bag that will include flyers about all the activities they have taken part in to share with their parents and carers. All activities present at the event would be added to the Leeds Local Offer website, if they are not already on there.

Transport to and from the event would be the responsibility of the schools attending.

The invite to the event would be sent out to our Specialist Schools, resourced Partnerships, partnership provisions and all Secondary School SENCO's.

The event would be a city-wide event. Our 6 specialist schools sit within the following wards

- Lighthouse School - Weetwood
- West Oaks – Woodhouse
- Green Meadows – Guiseley & Rawdon
- West SILC – Bramley & Stanningley
- Broomfield SILC – Middleton Park
- John Jamieson – Roundhay

Community Committee Priorities:

Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating

- Best city for children (Vision for Leeds 2011 to 2030)
- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Early intervention and reducing health inequalities (Best Council Plan 2015-20 – Breakthrough Project)
- Promoting physical activity (Best Council Plan 2015-20)

Support projects which reduce social isolation

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Supporting healthy ageing (Best Council Plan 2015-20)
- Keeping people safe from harm (Best Council Plan 2015-20)
- Best city for communities (Vision for Leeds 2011 to 2030)

Support projects which provide activities for young people and give them a voice and influence

- Best city for children (Vision for Leeds 2011 to 2030)
- Supporting children to have the best start in life (Best Council Plan 2015-20)

Support projects which improve community confidence, reassurance and cohesi

- Best city for communities (Vision for Leeds 2011 to 2030)

26. Project Title: Active Communities Project – RJC Dance

Name of Group or Organisation: RJC Dance

Total Project Cost: £4,125.00

Amount proposed: £3,450.00 (Wellbeing 2023-24)

Amount agreed: £2,100.00

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: Active Communities Project – RJC Dance

RJC Dance Active Communities Project for 'Adults & Elders' delivered by RJC Dance was developed during the COVID lockdowns to engage with diverse elders who are lonely, isolated and forgotten. For this application we seek to consolidate and sustain our offer, in doing so continue to build on-going relationships with the participating Adults & Elders, alongside supporting the physical health and mental wellbeing of participants whose average age is 72.

April 14 - August 25 – 19 sessions (Create sessions celebrating Kings coronation)

September 15 – December 8 - 13 sessions

January 12 - March 29 2024– 13 sessions

TOTAL 45 sessions

During 2023-2024 RJC Dance will provide 45 weekly, 1 hour online sessions for Adults & Elders; using the artform of dance as a vehicle to encourage & motivate, movement & exercise, enhanced by music and rhythm to reactivate bodies and minds that have become inactive. In particular the Elders were forgotten, RJC Dance will take the opportunity to engage and motivate dormant bodies and minds to start up and become active during COVID19 and the Lockdown and the isolation that the current situation found many in. The sessions will support socialization, creative expression, memory retention, physical fitness and enable positive mental health, the joy of movement and well-being.

Community Committee Priorities:

Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Promoting physical activity (Best Council Plan 2015-20)
- Preventing people dying early (Best Council Plan 2015-20)
- Supporting healthy ageing (Best Council Plan 2015-20)

Support projects which reduce social isolation

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Promoting physical activity (Best Council Plan 2015-20)
- Preventing people dying early (Best Council Plan 2015-20)
- Supporting healthy ageing (Best Council Plan 2015-20)

Support projects which improve community confidence, reassurance and cohesion

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Supporting healthy ageing (Best Council Plan 2015-20)
- Best city for communities (Vision for Leeds 2011 to 2030)
- Tackling poverty and reducing inequalities (Best Council Plan 2015-20)

Supporting communities, raising aspirations (Best Council Plan 2015-20)

27. Project Title: Feel Good Holiday Club

Name of Group or Organisation: Feel Good Factor
Total Project Cost: £ 2,620.00
Amount proposed: £1,459.00 (YAF 2023-24)
Amount agreed: £1,059.00
Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: Active Communities Project – RJC Dance

Funding will be used for 3 full days of H.C during the Easter school holidays for young people aged 8 – 17 years living in the Inner NE ward.
Last year we build up great partnerships with Y.C.C.C and Y.D.N.P. Having seen from the evaluation forms both parents and our young people filled after last year, they enjoy the activities these 2-organisation put on we are working very closely with them both this year. The activities we are planning are also based on the outcomes from the youth consultation as mentioned in the guidance documentation.
We will be looking to have 12 children / young people attend daily, we will be providing basic skills on healthy eating, lifestyle and choices, and encouraging physical activity. The young people will be split into 2 groups during the day, this will help build friendships, encourage team work, and also provide quality care and support from our staff.
All children will be provided with a healthy lunch/ pack up as well as drinks and fruit snacks throughout the day.
The 3 day would consist of full day delivered by Y.C.C.C, this would be held at Roscoe, a day going to the Royal Armouries, and a trip up to Y.D.N.P to do a den building workshop.
Last years H.C was a great success and we are wanting to build on that, giving our youngsters exciting opportunities that they may not have access to. We feel it is very important to continue the healthy activities and healthy choice/eating messages as well as fun sessions learning new skills and making friends.
We have extended the hours for H.C and now runs from 10.00 – 16.00, parent asked if this would be possible so we listened and have acted on it.

Community Committee Priorities:

Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating.
Best city for children (Vision for Leeds 2011 to 2030)
Supporting children to have the best start in life (Best Council Plan 2015-20)

28. Project Title: Meanwood Community Youth Theatre
Name of Group or Organisation: Brave Words CIC
Total Project Cost: £10,359.00
Amount proposed: £5,503.00 (YAF 2023-24)
Amount agreed:
Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: Meanwood Community Youth Theatre

The grant will fund 3 x terms of Meanwood Youth Theatre at Meanwood Community Centre - 36 x drama sessions for up to 75 x children and young people of all ages per week. They will run from April 2023 – March 2024, with a focus on developing acting skills, bringing the community together, building confidence, social skills, making friends and having fun while being creative.

Workshops are a mixture of fun drama games, physical and vocal warmups, skills development and devising. Our sessions are accessible, inclusive and aim to develop literacy, speaking and teamwork skills. We create plays from the ideas children bring into the room – developing and shaping characters and stories from scratch to ensure we are truly child-led. The children work towards a Celebration Event at the end of each term, performing the play they have made for family and friends at a community event with refreshments, performances and where families and children are encouraged to connect with each other.

The groups will be delivered on a Pay What You Can basis – meaning that no child or young person will be excluded due to cost. This is part of a company-wide strategy to make all of our work accessible to as broad an audience as possible. Over 50% of our 150+ members are from families in receipt of benefits. 60%+ are from the global majority, 49%+ speak English as an additional language and 20% have a family member who is disabled. Many of our members identify as LGBTQ+ and many are neurodiverse. Many of our members were deprived of social interaction throughout Covid-19. Our sessions provide enjoyable opportunities for all to socialise with other children and learn to express themselves effectively through performance, as well as raising aspirations and developing skills such as teamwork, empathy, confidence and presentation that will be of benefit throughout their lives.

In 2022 we took three of our senior groups to perform new pieces of theatre at Leeds Playhouse as part of Open Season. Many of our members' families didn't know how to get to the Playhouse, or the city centre. We organised everything from taxis to food to clear travel instructions to enable our members to perform on a professional stage. You can see photographs from the event on our website (www.bravewords.co.uk/youththeatre) and the original listing is here: <https://leedsplayhouse.org.uk/events/the-art-of-dystopia>. The young people led on every element - creating characters, writing scripts, performing, making decisions about costume, staging, music and sound. This grant would enable us to repeat this on a larger scale in Summer 2023, with a total of 85 of our children/young people from across all of our Youth Theatres.

This grant will see us expanding on our current offering to create three groups with more appropriate age ranges, and to increase our overall capacity. Groups will run as follows:

Mondays

4 – 4.45pm – under 10 years

5 – 6pm – 10-13 years

6.15 – 7.30pm – 13 – 18 years

Each group will contain up to 25 children.

Community Committee Priorities:

Activities for young people and give them a voice and influence, opportunities for residents to become involved in culture- our drama sessions are fun, aspirational workshops for children and young people – and we put young people in control of the plays we make – coming up with the ideas, making key decisions, and telling the stories that they want to tell. We develop confidence, speaking ability, and encourage creativity and imagination in and outside sessions.

Communities are empowered and engaged. People get on well together

- our youth theatres and celebration events are based in local community centres and we encourage children and parents to come together and connect with each other at end of term Celebration Events. We keep frequent communication with local families and organisations and recently took part in Meanwood Festival alongside other local groups. In 2022 for the first time we took members of our Youth Theatres to perform at Leeds Playhouse, and brought communities from three different wards of Leeds together.

Residents are happy and healthy - including physical activity, wellbeing, healthy eating - all of our activities involve children being active, taking part in meaningful activity, connecting with others and involve developing emotional awareness, resilience and empathy. The majority of children already signed up for next year are on free school meals – we provide food and snacks alongside sessions where needed.

Opportunities for people to learn new skills

-Members of our youth theatres learn a broad range of skills and learn about employment across the arts and theatre – including performing, directing, writing, costume design, set design, lighting, sound, stage management and producing. We recently launched a young producers scheme specifically aimed at young people from out youth theatres at risk of becoming NEET. A high proportion of the children and young people who attend our youth theatres speak English as an additional language. We work in an inclusive way that promotes spoken English and literacy skills and our youth theatre director is a qualified teacher.

Residents are safe and feel safe

- we bring families and children together from the local area in activities delivered as pay-what-you-can – so that no child ever has to be left behind, and all have the opportunity to socialise. We provide a safe and aspirational space where they can be themselves and meet new people. The children who attend our sessions live in disadvantaged areas, where they are often at risk of becoming socially isolated, and especially our older members would be at risk of being unsafe if they didn't have sessions to attend. The communication skills and supportive atmosphere of our drama sessions can provide a model for children and young people and contribute to a safer area around the centres where we work.

29. Project Title: RJC Dance Activity Camps 2023-24

Name of Group or Organisation: RJC Dance

Total Project Cost: £13,252.00

Amount proposed: £6,520 (YAF 2023-24)

Amount agreed: £6,000.00

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: RJC Dance Activity Camps 2023-24

In 2023, RJC Dance celebrates its 30th anniversary and to mark our activity with young people within the INE area RJC Dance would like to deliver 5 FREE Holiday Activity Dance Camps at the Mandela Centre, Leeds offering Dance, Theatre, movement and exercise to young people 9 years - 17 years. These Activity Camps are often the first access point to the organization arts & culture for local families.

- YOUTH THEATRE EASTER CAMP (in partnership with Leeds Playhouse) – Tuesday 11th – Friday 14th April 2023
- SUMMER DANCE CAMP 2023 - Monday 31st July – Friday 4th August

- CARNIVAL CAMP 2023 – Monday 7th August – Friday 11th August
- AUTUMN DANCE CAMP 2022 – Monday 24th October – Friday 28th October
- SPRING DANCE CAMP 2023 – Monday 13th February – Friday 17th February

Community Committee Priorities:

Best city for children (Vision for Leeds 2011 to 2030)

Best city... for children Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action.

Our children will:

- be safe from harm;
- do well in learning progressing to further and higher levels so they have skills for life;
- choose healthy lifestyles;
- have fun growing up;
- be active citizens who feel they have voice and influence.

Best city for health and wellbeing (Vision for Leeds 2011 to 2030)

- Best city... for health and wellbeing Leeds will be a healthy and caring city for all ages where:
- people live longer and have healthier lives;
- people are supported by high quality services to live full, active and independent lives;
- inequalities in health are reduced, for example;
- people will not have poorer health because of where they live, what group they belong to or how much money they have.

Delegated Decisions (DDN)

30. Since the last Community Committee meeting on the 28th November 2022, the following projects have been considered and approved by DDN.

Wellbeing (Ward Pots)

Project Title: Meanwood Park Playground Refurbishment

Name of Group or Organisation: LCC Parks & Greenspaces

Total Project Cost: £95,000.00

Amount proposed: £10,000.00 (Ward Pot 2022-23)

Amount agreed: £10,000.00

Wards covered: Moortown

Declined Projects

31. Since the last Community Committee meeting on the 28th November 2022 the following project was declined.

Project Title: Leeds British Sub Aqua Club Equipment

Name of Group or Organisation: Leeds BSAC 115

Total Project Cost: £5,070.71

Amount proposed: £600.00 (Wellbeing) 2022-23

Amount agreed: N/A

Wards covered: Chapel Allerton, Moortown & Roundhay

Ward Pots Budget (incorporating skips) 2022/23

32. The total available for spend in the Inner North East Community Committee in 2022/23 including carry forward from previous year was **£63,064.21**.

There is currently a remaining balance **£24,852.93.61** detailed in **Table 2**.

TABLE 2: Ward Pots 2022/3

Ward Pots	£	Ward Split		
		Chapel Allerton	Moortown	Roundhay
Ward Pots	£63,064.21	£19,173.81	£24,184.69	£19,705.71
150th birthday of Roundhay Park	£5,000.00			£5,000.00
Meanwood Park Bowling Shelter Space	£500.00		£500.00	
Time to Get Active - Fusion Xtra	£4,719.00	£4,719.00		
Remembering Traditional Mas	£500.00	£500.00		
BAME Health & Wellbeing Hub Extension – Grand Opening Event	£650.00	£650.00		
Community Platinum Jubilee Afternoon Tea	£300.00	£300.00		
Moor Allerton Hall Summer Fayre	£250.00			£250.00
Prince Philip Centre Public Access Defibrillator Cabinet	£808.95	£808.95		
Chapel Allerton and Chapeltown Barrier Troughs	£450.00	£450.00		

Poacher Jamboree 2022	£1,000.00			£1,000.00
Meanwood Valley Christmas Lights Switch on 2022	£1,500.00		£1,500.00	
Oakwood Clocktower Memorial Plaque	£85.00			£85.00
Chapelton Winter Festival 2022	£800.00	£800.00		
Chapel Allerton Festive light Switch on Event	£5,275.00	£5,275.00		
Jubilee Tree Planting – Potternewton Park	£1,315.00	£1,315.00		
Meanwood Christmas Tree	£636.00		£636.00	
Oakwood Christmas Tree	£1,120.00			£1,120.00
RoRA Festive Street Party 2022	£2,700.00			£2,700.00
Meanwood Park Playground Refurbishment	£10,000.00		£10,000.00	
Moortown Grit Bins and Refill	£515.68		£515.68	
Fruit Tree Maintenance Workshop	£270.00	£270.00		
Next door to 39 Northbrook Street, LS7 4QQ	£152.45	£152.45		
Lidgett Lane Allotment Association	£292.05			£292.05
RAGA - Roundhay Allotments and Gardens Association (Skip)	£168.10			£168.10

RAGA - Roundhay Allotments and Gardens Association (Skip)	£161.90			£161.90
Lidgett Lane Allotment Association	£195.25			£195.25
Gledhow Valley Allotments	£161.90	£161.90		
Total Spend	£38,211.28	£14,087.30	£13,151.68	£10,972.30
Balance remaining (Total/Per ward)	£24,852.93	£5,086.51	£11,033.01	£8,733.41

Youth Activities Fund Position 2022/23

33. The total available for spend in the Inner North East Community Committee in 2022/23 including carry forward from previous year, was **£85,858.71**.
34. The Community Committee is asked to note that so far, a total of **£84,168.95** has been allocated to projects, as listed in **Table 3**.
35. The Community Committee is also asked to note that there is a remaining balance of **£1,689.76** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 3: Youth Activities Fund 2022/23

	£
INCOME: 2022/23	£43,000.00
Balance brought forward from previous year	£44,858.71
Less projects brought forward from previous year 2021/22	£2,000.00
TOTAL AVAILABLE: 2022/23	£85,858.71

Ward Projects	
Art Camp @ Aldertree Primary school 2022/23	£7,000.00
CYDC Real Chance Health Multi Sports Camp	£5,244.75

RJC Dance Activity Camps 2022-23	£8,275.00
New Horizon Summer Youth Project	£2,000.00
Feel Good Holiday Club	£6,153.60
Multi-Sport Activity Camp with Swimming	£5,850.00
Let Me Edu-tain U	£6,840.00
Meanwood Junior Play Scheme	£1,935.00
Rolling at Roundhay/Potternewton Park Roll	£8,976.00
Meanwood Summer Holiday Activities	£4,710.00
Meanwood Community Youth Theatre	£6,038.00
Environmental Summer Playscheme	£4,583.85
LDM Basketball	£2,400.00
LCC Youth Service - Residential	£3,300.00
LCC Youth Service - Trips	£3,389.75
LCC - Mini Breeze	£3,650.00
Poacher Jamboree 2022	£1,585.00
Prince Philip Centre Play Scheme	£1,235.00
INE Youth Summit 2022	£1,003.00
Total	£84,168.95
Balance remaining	£1,689.76

Capital Budget 2022/23

36. The Community Committee is asked to note that there is now **£38,948.00** total available to the Inner North East Community Committee. Members are asked to note the Capital allocation broken down and summarised in **Table 4**.

TABLE 4: Capital 2022/23

	£
Available Balance 1 April 2022	£32,848.00
Injection – May 2022	£5,000.00
Injection – October 2022	£1,100.00
Total Available during April 2022 to March 2023	£38,948.00

Community Infrastructure Levy (CIL) Budget (2022/23)

37. The Community Committee is asked to note that there is now **£72,349.98** total available to the Inner North East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 5** which includes spend.

TABLE 5: Community Infrastructure Levy (CIL) 2022/23

	INE (£)	Chapel Allerton	Moortown	Roundhay
Balance as of 1st April 2022	£96,437.94	£39,752.68	£8,053.32	£48,631.94
Injection 1	£4,248.75	£4,248.75		
Total Balance 2022 – 2023	£100,686.69	£44,001.43	£8,053.32	£48,631.94
Wetherby Road SID	£3,500.00			£3,500.00
Fitzroy Drive Bins	£480.00			£480.00
Bench on Gledhow Lane and Little Switzerland	£1,500.00			£1,500.00
Mandela Centre Sports Hall Floor Renewal	£22,856.71	£22,856.71		
Total Spend 2022 – 2023	£5,480.00	£22,856.71	£0.00	£5,480.00
Remaining Balance	£72,349.98	£21,144.72	£8,053.32	£43,151.94

Corporate Considerations

Consultation and Engagement

38. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

39. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

40. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

42. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

43. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

44. The Finance Report provides up to date information on the Community Committee’s budget position.

Recommendations

45. Members are asked to consider/approve:

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 19).
- b. Wellbeing proposals for consideration and approval (paragraph 22 - 29).
- c. Details of the projects approved via Delegated Decision (paragraph 30).
- d. Details of the projects Declined (paragraph 31).
- e. Details of Skips & Ward Pots (Table 2) (paragraph 32).
- f. Details of the Youth Activities Fund (YAF) position (Table 3) (paragraph 35).
- g. Details of the Capital Budget (Table 4) (paragraph 36).
- h. Details of the Community Infrastructure Levy Budget (Table 5) (paragraph 37).

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Report of: Head of Locality Partnerships

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Localities Officer - Zahir Lunat

Date: 27 February 2023

for consideration

Inner North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Employment and Skills: Cllr Sharon Hamilton

Universal Credit

3. The number of people who are claiming Universal Credit (UC) due to unemployment, as of October 2022, in the Inner North East Community Committee area was 3,475. Whilst the largest increase in claimants of UC was in June 2020 (88%), the number of claimants remains high and continues to increase. There is an increase of 88 claimants in October 2022 on the previous month.
4. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner North East Community Committee area and by ward.

Universal Credit Claimants (Not in Employment) 16-64yrs								
	March 2020		June 2020		September 2022		October 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	42,762	8.4%	43,819	8.2%
Inner North East	1,814	4.0%	3,405	7.50%	3,387	7.5%	3,475	7.7%
Chapel Allerton	1,019	6.1%	1,753	10.5%	1,817	10.9%	1,856	11.1%
Moortown	355	2.5%	773	5.4%	722	5.1%	750	5.3%
Roundhay	440	3.1%	879	6.1%	848	5.9%	869	6.1%

**Rate shows the number of claimants not in employment as a percentage of the working age population*

Employment and Skills Services

The table below shows the number of people supported by the Service from the Inner North East Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)
Inner North East	580	823	108	131	145	217
Chapel Allerton	290	433	53	76	62	97
Moortown	142	179	29	33	40	55
Roundhay	148	211	26	22	43	65

During April – September 2022

- 8,359 people accessed the Service, 823 of whom were residents from the Inner North East.
 - Supported 1,462 people into work, 131 of whom were residents from the Inner North East. Customers were supported into work across all sectors with the largest numbers in, arts, entertainment and recreation, construction, health and care, ICT, digital and comms.
 - Supported 2,149 people to improve their skills, 217 of whom were from the Inner North East.
5. Leeds Employment Hub is a single point of contact for all funded programmes and Job shops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city.
 6. All Job shops are open, 5 days a week for face-to-face appointments which includes Reginald and City Centre Community Hubs. There is a pop up Jobshop at Moor Allerton Community Hub on Thursday 9:00 – 17:00.

7. The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

Facebook: <https://www.facebook.com/eandsleeds>

Twitter <https://twitter.com/eandsleeds>

Instagram <https://www.instagram.com/eandsleeds>

8. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit:
<https://bit.ly/opportunitiesinleeds>
9. For further information on Employment and Skills services and the support available please visit:
<https://employmentskillsleeds.co.uk>
10. The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which include face to face, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
11. Between September – December 2022, in the Inner North East, , 12 courses were delivered at 4 venues. 215 residents have started a course. In addition, there were 17 courses delivered on-line.
12. For the Academic Year 2022/23 in the Inner North East, 36 courses are also planned for online delivery, city-wide. In the Inner North East, 23 courses, including ESOL and English, are planned at 5 different venues. 36 courses are also planned for online delivery.
13. A Celebration of Learning Festival is planned for 16th February 2023 at the Carriageworks, for adult learners (and their children), to recognise everything they have been through during the last 2 years including personal achievements and home-schooling.
14. Developing Your Health and Wellbeing, a pre-employability, work readiness, health and wellbeing programme which aims to help people to become happier, healthier and move closer towards employment.

15. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>

16. Connecting Communities to Health and Care Careers focuses on narrowing inequalities taking the strengths and limitations of the Lincoln Green Employability Project, expanded to a one system approach across the sector adapting recruitment methods and building on the good practice models in the system. The programme aims to engage with, recruit and develop a diverse workforce from disadvantaged or underrepresented communities in Leeds to improve access to long term career opportunities, work experience, volunteering, education, and training in the sector. Since September 2022, 169 people have attended the assessment sessions. 41 have achieved a qualification, and 35 people have been supported into work. 38 people are being supported to improve functional skills to achieve the required level to move into employment within the sector.

17. Between April – December 2022 Employment and Skills supported:

- 287 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.
- and attended careers events and parents' evenings and delivered Apprenticeship awareness sessions, engaging with 7,674 young people, 367 parents and carers and 282 teachers.

Delivered Events

18. Financial Inclusion Event took place on 7th September 2022 on the Mobile Community Bus at Wykebeck Valley Primary School and at Lidl in Gipton. The event aimed to help local residents maximise their income and assist in managing their debts and utilities. Housing Leeds, Yorkshire Water, Credit Union, Employment and Skills and Jobshop staff were present and supported residents accessing the event.

19. Leeds Digital Careers Festival 2022 (LDCF22) took place week 12th – 16th September 2022, with support from Leeds based employers. Workshop sessions were delivered within the Priority Neighbourhoods at Community Hubs and Leeds City College, which connected people with live digital opportunities, information, and guidance, approx. 100 people attended. Presentations were also held at 12 schools across the city, to 1,269 young people from years 10, 11 and post 16. A careers event was held at Leeds First Direct Arena on Thursday 15th September 2022 with 51 digital employers and training providers participating, approximately 1,700 people attended.

20. Leeds Creative Skills Festival (LCSF) a weeklong festival of activities took place 14th – 18th November 2022 with a Creative Skills Showcase event held at the Leeds First Direct Arena on Thursday 17th November 2022. The event, sponsored by Channel 4, 4Skills and Leeds City College, aimed to inspire young people to consider a career in creative skills and provided a platform for industry experts to deliver presentations and take part in topical panel discussions. A total of 63 employers, training providers and SEND support participated at the event, 2,200 people attended. Artforms Leeds, Leeds 2023, Grand Futures Leeds and Leeds Cultural Education Partnership attended the event as Friends of the Festival.

Planned Events

21. Leeds Apprenticeship Recruitment Fair (LARF) will take place on Monday 6th February 2023 at Leeds First Direct Arena to mark the start of National Apprenticeship Week, 97 employers and training providers have booked to exhibit. Publicity for the fair commenced in January 2023 and includes a mailing to parents of Leeds young people in years 10 - 13 and the NEET cohort. A series of sessions have been offered to secondary schools and colleges to help prepare students to get the most from the event.
22. Jobs fairs are planned to recruit for a range of posts within Leeds City Council at the following Community Hubs:
- City Centre, Merrion House, Woodhouse Lane, Leeds LS2 8LX on Wednesday 25th January 2023
 - Armley, 2 Stocks Hill, Armley, Leeds LS12 1UQ on Friday 3rd February 2023
 - Dewsbury Road, 190 Dewsbury Road, Leeds LS11 6PF on Thursday 9th February 2023
 - Compton Centre, Harehills Lane, Harehills, Leeds LS9 7BG on Thursday 16th February 2023
23. Reducing Re-Offending in partnership with West Yorkshire Combined Authority an event is scheduled for Spring 2023 to support the children of current serving prisoners at HMP Wealstun and aims to raise employment and education aspiration levels of the children attending. A Construction event (w/c 23rd January 2023) will be held at HMP Leeds aiming to encourage employers to engage in recruiting prison leavers and to increase the number of prison leavers offered employment in the construction industry.
24. Community Engagement Employment and Skills and Leeds City College have partnered to create a questionnaire, which will help to shape activities and information sessions to benefit the local communities, focusing on employment and skills.
25. SEND Next Choices, getting ready for adult life event will take place on Thursday 29th June 2023 at Leeds First Direct Arena. Young people who have special educational needs and disabilities will be able to attend with their teachers, parents

and carers and find out about jobs, training, apprenticeships, college courses, voluntary work, leisure activities, finances, support agencies and benefits available in Leeds.

Health & Well Being: Councillor Eileen Taylor

OCTOBER 2022

WINTER FRIENDS SCHEME TO BE LAUNCH TO STAY SAFE DURING THE WINTER

26. Winter Friend scheme recruits' volunteers who are friendly and helpful member of the community who assist the elderly or the most vulnerable with day-to-day tasks from gritting a neighbour's path when it gets icy to sharing local knowledge or a warming winter recipe! They are thoughtful and approachable volunteers – sensing when someone needs a bit of support and offering a hand without expecting anything in return.
27. A leading doctor in West Yorkshire is calling on people who haven't yet had their flu and Covid vaccinations to come forward as soon as possible. There are significant pressures locally and nationally across the system, with recent figures showing one in every eight hospital beds being used by someone with either Covid or flu.
28. Almost two thirds of those eligible for a Covid booster in West Yorkshire have had the jab since the rollout started last autumn. However, that means there are still over 400,000 people at increased risk from the virus who have yet to get protected.

Flu and Covid

29. Key messages continue to focus on safe behaviours:

- Get boosted with Covid and flu vaccines
- Stay at home and avoid close contact with others if you're not feeling well
- Wash your hands regularly
- Let fresh air in if you're meeting indoors

Household Support Fund Leeds – Cost of Living Grants

30. Forum Central launches grants to support individuals in hardship over winter. Grants of up to £1,000 and £5,000 are being administered by Forum Central and distributed to organisations who support Communities of Interest including cultural diversity, people with mental health difficulties (including Young People), learning disabilities, physical and sensory impairment and older people. There is no deadline – applications will be assessed weekly until all funds allocated. All grants must be spent by March 2023 and there is still funding available.

31. The Household Support Fund (HSF) is a Central Government fund, provided to Local Authorities to support individual households with access to food and fuel over the winter period. A priority of this fund will be to support people with food and fuel costs. For example, fuel meter top-up cards and payments or the provision of energy efficient equipment.
32. Alongside Leeds Community Anchor Network and Leeds Food Aid Network, Forum Central will be distributing a proportion of this funding to third sector partners to enable this support to reach those most vulnerable. In order to work quickly, a rolling grant programme will be available.
33. Mentally Healthy Leeds is looking to talk to people about how the cost of living crisis is affecting them, in particular people on low incomes. This research is designed to capture the real impact this crisis is having on vulnerable people and inform future service provision. As a small thank you participants can enter a prize draw for a £50 shopping voucher. As well as online (<https://www.surveymonkey.co.uk/r/CR2HRPZ>) and paper questionnaires we are keen to come along to groups and events to talk about this with people in person. If you have any questions or would like to suggest a group or event to reach out to then please email quenbyh@touchstonesupport.org.uk. Please share this widely to try and reach as many people as possible, the deadline is 3rd March 2023.

Free therapy sessions for those who care for others.

34. There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feeling difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are unsure.

The key messages are these:

- If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic in West Yorkshire and are experiencing feelings that are difficult to cope with. Mental health workers are here to support you now and find the extra help that is right for you. The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.
- The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.

- You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is our self-referral page <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>.

Community Safety: Councillor Mohammed Rafique

35. Current caseload in Inner North East -15 active cases.

36. Chapel Allerton - Long standing noise nuisance case on Grange Avenue – a person has been found guilty of breach of abatement notice, fine + costs of £1,550 and forfeiture of his stereo equipment. A good result which will hopefully finally give the local community some respite.

37. Roundhay – dealing with some young men breaking into properties, they have now been arrested and currently still under investigation. LASBAT are linking in with the Police to look at possible civil actions if no charges are brought. Case officer is visiting the youths with the Police.

38. Moortown Park – LASBAT have met with the Chair of the Park Committee. He has been advised to encourage all residents to report any damage/ASB. LASBAT have arranged for the PCSO's and Youth Services to make regular visits to the park to try and engage with the youths concerned.

Leeds 2023

39. The LEEDS 2023 year of Culture was launched at “The Awakening” event held at Headingley Stadium on 7 January, attracting national and worldwide media attention. The programme for the first season of the year has been announced <https://leeds2023.co.uk/whats-on> with seasons 2 and 3 to be announced later in the year.

40. The signature event MY LEEDS 2023, funded by the Paul Hamlyn Foundation, involves the appointment of a Neighbourhood host for each ward. The Neighbourhood Hosts are participating in a paid training scheme during which they will:

- Develop their skills in community engagement, event management and producing.
- Design and deliver a community grants scheme.
- Collaborate with their community and co-create activity in each ward across the summer.
- Acts as a community ambassador, creating opportunities for people in their ward to engage with LEEDS 2023.

41. Neighbourhood Hosts are currently working for six hours a week, which includes their time spent in training and this reduces to three hours from September. The Neighbourhood Host scheme has been designed to increase the capacity for hyper-local community engagement in each of the wards, and to create opportunities for people across the city to participate in activity as part of the Year of Culture. Each host is supported by an Anchor Organisation, an organisation based in their ward/nearby ward, providing mentoring and guidance along the way. Elected Members are invited to support the Neighbourhood Hosts and their community by:

- Sharing with the Neighbourhood Host their knowledge of the ward and experience engaging with communities.
- Sharing possible opportunities for engagement with ward members.
- Making introductions, where appropriate, to members of the community who could further support activity.

42. The Neighbourhood Hosts and anchor organisations for wards in the Inner North East Community Committee area are:

- Chapel Allerton – position vacant, supported by Leeds West Indian Centre
- Moortown – Zhora Mohammad supported by Meanwood Valley Partnership
- Roundhay – Nick Wayne, no anchor organisation in place

43. The **community grants scheme** was launched in early February. Designed collaboratively by the Neighbourhood Hosts, the community grants scheme will support participation in one of the 33 My Leeds activities being produced across the summer. Residents are invited to apply for a community grant via the LEEDS 2023 website. All grant proposals will be considered by a panel of Neighbourhood Hosts and the funds will be allocated accordingly. The grants are open to anyone over 18 with a UK bank account, and LEEDS 2023 are hoping to receive a high number of applications from a diverse range of people and organisations. Elected Members' support in sharing the opportunity across their wards would be greatly appreciated.

44. Across season one, LEEDS 2023 is encouraging communities and schools to take part in **Waking the Artist**, a city-wide exhibition of art by people of Leeds. Community groups are invited to take part by making art and creating a display in their local library, community space or window. Communities can lead their own art-making workshops or are able to book a free facilitator or resource pack to support their engagement. Display labels and more information is available at: <https://leeds2023.co.uk/take-part/waking-the-artist>

Opportunities for schools

45. Every child and young person of school age in Leeds is getting the chance to take part in the Year of Culture. LEEDS 2023's **creative learning programme** features free activities for learners in all key stages, including classroom resources, facilitated workshops, participatory activities, and opportunities for learning outside the classroom. With links to the curriculum, the programme supports teaching across a variety of subject areas and helps learners develop their creativity. Learning resources for schools can be found on the LEEDS 2023 website <https://leeds2023.co.uk/creative-learning>

46. Over 1500 learners and 20 schools engaged through the ballot for The Awakening, including participation in Leeds Artists Show. Spring term will see over 2300 pupils across 40 schools take part in facilitated workshops, including an **interschool slam poetry competition, Common Wealth theatre, and Leeds Young Film**. The following schools have either participated in an activity or are already booked onto an activity in the Spring term:

- Al Kauthar Girls Academy, Authors Abroad
- Bracken Edge Primary, Leeds Artist Show
- Chapel Allerton Primary, Leeds Cultural Heritage
- Holy Rosary and St Anne's Primary, Leeds Artist Show
- Allerton Grange, Authors Abroad
- Allerton High, Authors Abroad
- Cardinal Heenan High, Authors Abroad
- Carr Manor, Leeds Cultural Heritage
- Moor Allerton Hall Primary, Off the Curriculum
- Roundhay St John's Primary, Leeds Artist Show

47. In addition, LEEDS 2023 is encouraging and enabling schools to take part in **The Wild Escape** in partnership with Leeds Museums & Galleries, which will see children across the city engage with museum collections, learn about conservation, and create their own art.

48. A major LEEDS 2023 signature event is planned to take place in July 2023 in the Roundhay ward and this will be announced as part of Season 2 later in the year.

Community Hubs Update

49. All Community Hubs and Libraries across Leeds are 'Warm spaces' this initiative is to provide a warm welcome with free hot drinks and games where residents can spend some time with company.

50. Community Hubs are collaborating with Zero Waste Leeds on the Winter Coat appeal and are drop off and collection points for redistribution of winter coats/fleeces.

The Reginald Centre Community Hub and Library

51. Weekly events taking place at the Reginald Centre:

- Every Monday Local Medical Practice Coffee Morning 10am-12pm to combat social isolation.
- Chapeltown and Harehills Law Project attend every Monday 9-1 to give support to local residents with advice on welfare and benefits
- Men's Health Unlocked Monday 11am-3pm opportunity for males to drop in and discuss any general health issues or concerns

- Zumba session takes place every Monday 5.30-6.30pm
- Citizen's advice bureau appointment based every Tuesday and Thursday 9am to 1pm
- Police drop in weekly on a Wednesday 10am to 12pm
- Story and rhyme time every Wednesday 10.30am to 11.30am
- Stay and play every Wednesday 11.30am to 12.30pm
- Leeds Health Awareness Wednesday 10am-3pm Starts shortly
- Chess Club takes place every Wednesday from 5.30-6.30pm
- Money Buddies weekly on a Thursday 1pm to 4pm very well used due to cost of living crisis.
- claiming DWP and other benefits.
- Men's Self Advocacy Pop Up every Thursday 10am-2pm
- A Yoga session takes place every Thursday 6.30pm to 7.30pm
- A Youth Group session takes place 5pm-7pm every Friday

Ongoing Project Work

52. Leeds City Council welcome hub for Ukrainian arrivals to Leeds. Working collaboratively with internal and external key stakeholders to offer a warm welcome to Ukrainian refugee arrivals.
53. We are a warm place and have a social table where customers can come in and do an activity such as complete a jigsaw, play a board game and general discussion. Hot Drinks are also available.

November 2022

54. Reginald Centre has soft launch a new Wellbeing Pod, in partnership with NHS services.
- 11th Nov – Book Crossing – free comics giveaway in partnership with Thought Bubble festival.
 - 5th Nov – Saturday family film club – screening of *The Red Turtle*, linking in with Book Crossing.
 - 2nd Nov - Hosted 2 x illustration workshops by illustrator Emily Ormerod, exploring different approaches to character/creature design and helping children create their own magical mammals and awesome amphibians – it will be positively beastly! Delivered in partnership with Thought Bubble Comic Convention. 2 x school sessions for classes from Bracken Edge.
 - Throughout November- Feel Good Factor hosted cost of living Workshops on Tuesdays in the public area at Reginald Centre.
 - 25th November- Winter Festival Event a variety of activities, performances at Reginald Centre with Santa in Attendance. A great turnout of approx. 150 local residents.

December 2022

- 19th Dec – Librarian-led Healthy holidays sessions linking into STEAM skills with festive themed craft and storytelling session based on Matt Haig's *A Boy Called Christmas*
- 3rd Dec – Saturday family film club – Christmas Special screening showing *The Polar Express*.

January 2023

- 12.01.23 Lego Club 3-5
- 18.01.23 Easy Readers 10-11
- 24.01.23 Voluntary Action Leeds – pop up
- Fortnightly Digi drop ins, Mondays, 1 – 2pm: Need help to use your tablet, smartphone or computer to try something new, say hello or get tech savvy? Come along with your device or use a library PC and talk to our friendly librarians who will help you get started. Learn how your device can help you improve your health, access library services to read eBooks and magazines online and even save you money. This is a free event, no booking required
- Nest Steps with Digital course – 3 week course aimed at those with some experience in basic digital skills, looking to develop.
- 28th Jan – Saturday family film club
- Arrival of new mini Playbox to support Wellbeing pod and Story & Rhyme, allow children and families the opportunity for high quality creative play (with opportunities for speech and language and maths development) using everyday objects, that can be replicated at home. Designed by Playful Leeds in partnership with Leeds Libraries.

Moor Allerton Community Hub and Library

Weekly events

55. Weekly Storytime and Rhyme time at Moor Allerton. Story and Rhyme time is led by the Customer Service Assistants. Average attendance is 45.
56. Weekly Digi drop ins, Mondays 1,.30 – 2.30pm: Need help to use your tablet, smart phone, or computer to try something new, say hello or get tech savvy? Come along with your device or use a library PC and talk to our friendly librarians who will help you get started. Learn how your device can help you improve your health, access library services to read eBooks and magazines online and even save you money. This is a free event, no booking required.

November 2022

- 3rd Nov – Fostering Pop Up. A fostering advisor & foster carer ambassador was on site offering advice and guidance.

- 30th Nov - Matthew Bellwood local history project launch at Moor Allerton. Matthew Bellwood is a storyteller who has been working with a local school in Moor Allerton, charting the history of King Lane. Panels are currently being designed to display the project. These panels will be installed at Moor Allerton Hub.
- Long Covid Group attending every Tuesday between 2-3pm.
- BIPC Start up workshops. Every Wednesday in October and November. Attendees to the event have access to free support to start or grow their own business.
- Chess Club in partnership with Chess in Schools and Communities. Fortnightly on a Wednesday 3:30-5pm. This fun and friendly club will be welcome to players of all ages and abilities. Free event, no booking required.

December 2022

- 13th Dec – Story and Rhyme time Festive Special. Attendees joined the festive story and rhyme time. The event included a visit from Santa and Christmas crafts for all ages.
- 22nd Dec – Lego Christmas Event – ‘Twas the Build Before Christmas. Festive themed event to promote upcoming launch of Lego Clubs across city (in Jan/Feb 2023).
- 22nd Dec – Hearing Aid Clinic. Every 4th Thursday of the month. This service is a drop in and is facilitated by Leeds Hearing and Sight Loss Service. This enables customers to have their hearing aids serviced and repaired free of charge.
- 23rd Dec – Beginners Table Tennis Session with a qualified coach. The free event was aimed at children aged 5-16 years of age.
- Long Covid Group attending every Tuesday between 2-3pm.
- Chess Club in partnership with Chess in Schools and Communities. Fortnightly on a Wednesday 3:30-5pm. This fun and friendly club will be welcome to players of all ages and abilities. Free event, no booking required.

January 2023

- Relaunch of hugely successful Chess Club, fortnightly, run in partnership with Chess in Schools and Communities. Around 20 children attended club on 11th Jan.
- Manor Wood class visit – 26th January 2023.

Chapel Allerton Library

- We are a warm place and have a social table where customers can come in and do an activity such as complete a jigsaw, play a board game and general discussion. Hot Drinks are available.

Weekly events

- Story Time Every Thursday 10.30-11.30 this continues to be hugely popular with up to 60 adults and children attending every week.

November 2022

- Nov 21st – Digital Drop In 10.30-11.30 – 1 person attended.

December 2022

- Dec 12th – Digital Drop In 10-30-11.30 – 2 people attended.
- 16th December A Christmas themed Story time took place where Santa and his Elves were present, and presents were handed out to the children. This was very well received by Children and Parents alike. It was followed by an Arts and Crafts session for the children.
- 23rd Dec – Lego Christmas Event – ‘Twas the Build Before Christmas. Festive themed event to promote upcoming launch of Lego Clubs across city (in Jan/Feb 2023). Very well attended and received event, with around 25 children and grown ups in attendance.

January 2023

- Thurs 19th Jan – Chapel Allerton Primary School Nursery 1.30pm: introduction to the library, librarian read a few stories, explained ready steady readers and how to join. 26 kids and 4-5 adults.
- Jan 23rd – School visit from Gledhow Primary School. They visited for an induction and to support students at the school who are reluctant readers in year 6. There were up to 10 children attended.
- Jan 26th – Lego Club 3.30 – 4.30pm. Sold out but walk ins available.
- Jan 31st – Digital Drop In 10.30-11.30am.

Oakwood Library

- The library is a warm place and have a social table where customers can come in and do an activity such as complete a jigsaw, play a board game and general discussion. Hot Drinks are also available.
- Weekly Storytime takes place every Monday 1.30pm-2.30pm.

- The library had a special Xmas Story Time on Monday 19th December where gifts were given out to children.
- Digital Drop ins and Lego Club are due to start shortly.

Neighbourhood Centre Update

57. Chapeltown Rd and Chapel Allerton businesses were all visited by the neighbourhood Centres Co-ordinator before Christmas. The visits provide the chance to speak with businesses about any problems they face and opportunities they may wish to realise. Of course, all businesses are finding the going tougher than they would wish but sales were ongoing and only one sole trader spoke openly about needing to consider closing if their number of customers did not pick up. As a footnote to that point, trade did improve compared to last year's figures, so the majority of businesses are hanging on – for now. The Neighbourhood Centres Co-ordinator spoke with LCC Marketing and as a result they managed to extend their pre-Christmas "Visit Leeds" campaign to promote some other main district centres including Chapel Allerton. It was presented so that people were encouraged to use their local centre, wherever they may live. Information to help business areas and develop partnership working between the public and private sector continues to be circulated to businesses wishing to receive it in Moortown, Chapel Allerton and Roundhay.

Consultation and Engagement

58. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

59. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

60. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30
 Best City Plan
 Health and Wellbeing City Priorities Plan
 Children and Young People's Plan
 Safer and Stronger Communities Plan
 Leeds Inclusive Growth Strategy

Resources and Value for Money

61. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

62. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

63. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

Conclusions

64. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

65. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

66. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Report of the City Solicitor

Report to: Inner North East Community Committee (Chapel Allerton, Moortown and Roundhay)

Report author: Natasha Prosser, Governance Officer, 0113 3788021

Date: Monday, 27th February 2023

For decision

Dates, Times and Venues of Community Committee Meetings 2023/2024

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice.

5. The proposed meeting schedule for 2023/24 is as follows:

- Monday, 12th June 2023 at 6 pm
- Monday, 4th September 2023 at 6 pm
- Monday, 27th November 2023 at 6 pm
- Monday, 26th February 2024 at 6 pm

Meeting Days, Times and Venues

6. Currently, the Committee meets on a Monday at 6 pm - and the proposed dates (above) reflect this pattern.

7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e., members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to consider meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2023/24.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2023/24 municipal year (as detailed above).

Background information

- Not applicable

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